# Haines Borough Borough Assembly Meeting #226 AGENDA

June 26, 2012 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,

Daymond Hoffman,

Assembly Member

Steve Vick, Seat B

Assembly Member

**Debra Schnabel**, Seat C Assembly Member

Joanne Waterman, Seat D Assembly Member

**Norman Smith**, Seat E Assembly Member

**Jerry Lapp**, Seat F Assembly Member

Mark Earnest Borough Manager

**Julie Cozzi**, Borough Clerk

Jamie Heinz, Deputy Clerk 1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF ASSEMBLY AGENDA & CONSENT AGENDA

[Approval of Consent Agenda passes all routine items indicated by an <u>asterisk</u> (\*). Consent Agenda items are not considered separately unless an Assembly Member so requests. Upon request, the item is returned to the Regular Agenda].

- **\*4**. **APPROVAL OF MINUTES None** 
  - 5. **PUBLIC COMMENTS** [Any topics <u>not</u> scheduled for public hearing]
  - 6. MAYOR'S COMMENTS/REPORT
  - 7. PUBLIC HEARINGS

# A. Classification/Disposition of the Former Primary School Property

The razing of the elementary and primary school buildings has offered opportunity to designate or classify the property. A subdivision of the property was prepared in 2008. Borough lands may be classified for sale by the assembly with the advice of the planning commission (PC) per HBC 14.20.040(A). The current status of the property was set at a joint meeting of the PC and Haines Borough assembly on 9/29/08 by the motion to "[k]eep the properties and don't sell them until future decisions are made..." On 12/13/12, the assembly assigned the classification of the Primary School Subdivision to the PC for recommendation to the assembly by June 30, 2012 after conducting at least two public hearings which were held on March 22 and April 19. On May 29, the assembly decided to discuss this topic at this meeting with provision for a public hearing.

B. Ordinance 12-05-293 – Second Hearing

An Ordinance of the Haines Borough Assembly providing for the addition or amendment of specific line items to the FY12 budget.

The Finance Committee recommends adoption. <u>Suggested motion</u>: Adopt Ordinance 12-05-293.

## 8. STAFF/FACILITY REPORTS

- \* A. Borough Manager 6/26 Report
- \* B. Chilkat Center May 2012 facility report
- **★ C.** Public Library May 2012 staff report & board meeting minutes

## 9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- A. Assembly Committees
  - \* 1. Committee of the Whole
    - 2. Commerce Committee
    - 3. Finance & Budget
    - 4. Personnel & Labor Relations
    - 5. Government Affairs & Services
- **\*B.** Planning Commission Approved minutes: 4/19, 5/10
- \*C. School Board
  - D. Advisory Boards
    - **\*1.** Parks & Rec Advisory Committee Approved Minute: 4/6
    - \*2. Tourism Advisory Board Approved Minute: 4/25
- **\*E. Service Area Boards**
- \* F. Ad Hoc Boards & Committees
- 10. UNFINISHED BUSINESS None

Agenda: June 26, 2012

#### 11. NEW BUSINESS

#### A. Resolutions

## 1. Resolution 12-06-372

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services contract with Haines Animal Rescue Kennel to provide animal control services during FY13 for an amount not to exceed \$47,340.

This is recommended by the manager and chief of police. <u>Suggested motion</u>: Adopt Resolution 12-06-372.

#### 2. Resolution 12-06-373

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with McCool Carlson Green in the amount of \$38,885 to provide consulting services in support of the Haines Community Facility Master Plan – Phase I.

This is recommended by the manager. Suggested motion: Adopt Resolution 12-06-373.

## 3. Resolution 12-06-374

A Resolution of the Haines Borough Assembly accepting a Fiscal Year 2013 Designated Legislative Grant in the amount of \$950,000 for the purpose of Letnikof Cove Harbor Improvements and authorizing the borough manager to enter into a grant agreement with the Department of Commerce, Community, and Economic Development.

This is recommended by the manager. Suggested motion: Adopt Resolution 12-06-374.

## 4. Resolution 12-06-375

A Resolution of the Haines Borough Assembly accepting a Fiscal Year 2013 Designated Legislative Grant in the amount of \$4,500,000 for the purpose of Haines Boat Harbor and Breakwater Improvements and authorizing the borough manager to enter into a grant agreement with the Department of Commerce, Community, and Economic Development.

This is recommended by the manager. Suggested motion: Adopt Resolution 12-06-375.

## 5. Resolution 12-06-376

A Resolution of the Haines Borough Assembly accepting a Fiscal Year 2013 Designated Legislative Grant in the amount of \$7,173 for the purpose of Public Library Technology Improvements, Upgrades, and Replacements and authorizing the borough manager to enter into a grant agreement with the Department of Commerce, Community, and Economic Development.

This is recommended by the manager. Suggested motion: Adopt Resolution 12-06-376.

#### B. Ordinances for Introduction

## 1. Ordinance 12-06-294

An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY13 Budget.

The manager recommends introduction. The Finance Committee will review the ordinance prior to the first public hearing. **Suggested motion**: Introduce Ordinance 12-06-294 and set a first public hearing for 7/10/12.

## C. Other New Business

# 1. Ordinance 12-05-290

An Ordinance of the Haines Borough Assembly placing on the October 2, 2012 Election ballot the question of exemption from the Alaska Public Official Financial Disclosure law (AS 39.50).

This was identified as one of the assembly priority tasks in the 2012 strategic planning document, and this ordinance was introduced on 5/8. Following the first public hearing on 5/29, the assembly referred this to the government affairs & services committee for possible redrafting. That committee met on 6/4 and 6/19 and proposes a substitute ordinance. Suggested motion: Advance Ordinance 12-05-290 to a second public hearing on 7/10/12.

## 2. Alaska Clean Harbor Certification Program

Clean Harbor Certification is a voluntary process that encourages the use of best management practices at harbor facilities in order to reduce the production of nonpoint source pollution. Harbormaster Phil Benner would like to achieve this certification, and the port and harbor advisory committee is supportive. Mr. Benner will attend the meeting to give the assembly a brief presentation about the program.

Haines Borough, Alaska Agenda: June 26, 2012

## 3. Consider Directing the Manager to Explore the Purchase of the Elks Lodge

On 5/29, the assembly decided to discuss this topic at this meeting. On 6/19, he Haines Borough School Board passed a resolution supporting the exploration of Borough acquisition of the Elks property.

## 4. AK-DOT Offer Letter - Lutak Dock

The Alaska Department of Transportation and Public Facilities (ADOT&PF) has made an offer for a portion of the Lutak Dock owned by the borough. This Borough property is needed for the Haines Ferry Terminal Improvements. The borough manager seeks authorization to enter into negotiations. **Suggested Motion**: Authorize the borough manager to begin negotiations with the ADOT&PF for the sale, or exchange or other disposal of borough land consisting of Parcel Nos. 3, E-4, and TCE-4, as referenced in the ADOT&PF project drawings.

# 5. <u>Consider Confirming ad hoc Communications Subcommittee Recommendation for Communications Training</u>

Communications training was identified as one of the assembly strategic goals for 2012-2013. On 3/27, the assembly confirmed the mayor's appointments to a subcommittee to look at options. The committee members have made a recommendation for the assembly's consideration. **Suggested Motion**: Accept the recommendation for a communications training as proposed by the Communications Subcommittee.

## 6. Accept the Wood Heat Feasibility Study Report

The contractor presented this report in a public meeting on Friday, 6/15. The assembly will consider accepting it. **Suggested Motion**: Accept the Wood Heat Feasibility Study prepared by Alaska Energy Engineering as presented on June 15, 2012.

## \* 7. Haines Borough Letter to Captain Neussl Regarding Concerns Over Day Boat

The Haines, Skagway, and Juneau mayors have been meeting regarding concerns with the summer ferry schedule. Skagway sent a letter, and the mayor would like the Haines Borough to send a similar one. She has drafted it for assembly confirmation, and if there is no objection, she will sign and mail it. **Suggested Motion**: Confirm the mayor's draft letter to Captain Neussl of the Alaska Marine Highway System.

# \* 8. Advisory Board Appointments

Two people have applied for appointment to the two Library Board vacancies, and after review, the Board recommends they both be appointed. The Mayor plans to follow that recommendation and seeks assembly confirmation. **Suggested Motion**: Confirm the mayor's appointments of Meredith Pochardt and Stacey Gala to the Library Board of Trustees.

- 12. CORRESPONDENCE/REQUESTS
- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT

Agenda: June 26, 2012